

**Canadian Association for Spiritual Care
Academic Assessment Committee
Academic Equivalency Request Application**

"The Academic Assessment Committee meets near the end of April, August and December. In order for your materials to be adequately considered, please forward your Equivalency Form and documentation to the Contact Person, as early as possible, prior to these dates. All materials must be received by: **February 1st for April review, May 1st for August review, and October 1st for December review.** Any materials received after each respective date will have missed the deadline for the upcoming meeting and will have to wait until the next one."

Equivalency Being Requested _____ **Date:** _____

Please check the following as appropriate:

Academic readiness for Advanced	
Qualifying degree for Specialist (2 year)	
Equivalency to 3 year degree for Supervisors	
Equivalency for Adult Ed. course.	

Please answer the following questions:

How much Clinical Education have you completed?	
When do you expect to be interviewed by a CASC review team or Committee?	

Equivalencies are to be granted by the Academic Assessment Committee. Students requiring equivalencies are to apply to the Committee BEFORE PROCEEDING into Advanced education, Provisional Teaching Supervisor education or for Certification as a Specialist, as applicable.

SECTION ONE: PERSONAL INFORMATION (please type or print)

Name:
Address:
Phone:
Email address:
CASC/ACSS Region:
Current Program:
Supervisor:

SECTION TWO: EDUCATION (from earliest till most recent)

Institution	Study Area	Dates Attended	Degree

Official transcripts are to be provided for candidates seeking equivalency for Readiness for Advanced, for a Qualifying Degree for Specialist or for the 3 year degree required for Supervisor Education (official means with the seal of the school or seminary; not a copy or fax).

**SLOT COURSES YOU HAVE TAKEN INTO RELEVANT AREAS.
DO NOT WRITE “REFER TO TRANSCRIPT”. Please indicate which, if any, courses were taken on-line, by distance education, or as a Reading Course**

(1) *Historical Studies of Faith Community/Tradition:*

Institution	Course # and Title	Dates Attended	Course Contact Hrs

(2) *Teaching and Tenets of Faith*

Institution	Course # and Title	Dates Attended	Course Contact Hrs

(3) *Sacred Texts*

Institution	Course # and Title	Dates Attended	Course Contact Hrs

(4) *Spiritual Care Practice and Competencies*

Institution	Course # and Title	Dates Attended	Course Contact Hrs

(5) *Ethics Studies (Moral Tenets/Faith-Based Ethics & Professional Ethics)*

Institution	Course # and Title	Dates Attended	Course Contact Hrs

(6) *Adult Education/Supervision Theory (for supervisor education)*

Institution	Course # and Title	Dates Attended	Course Contact Hrs

SECTION THREE: ALTERNATIVE EDUCATIONAL FORMATION AND PERSONAL AND PROFESSIONAL DEVELOPMENT

List relevant Life/Career/Ministry Experience and Training (include a curriculum vitae or additional page if needed). Examples may include coursework, workshops, retreats or educational endeavours that involved a significant investment of time and critical reflection.

Please send application to:

Colleen Lashmar, CSJ, D. Min.,
Pastoral Care Coordinator,
CASC Specialist and Teaching Supervisor,
Cambridge Memorial Hospital
700 Coronation Blvd.,
Cambridge, ON,
N1R 3G2
Phone 519 621-2333, ext. 2124
Fax 519 740-4907
Clashmar@cmh.org

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